



**Halifax**

Regional Centre for Education

SCHOOL:

**NOTE:** You will receive confirmation from your home school upon verification of registration documentation.

Date of Enrolment (month/day/year):
School Attended Last Year (if different):

**PROGRAM INFORMATION\*** - Choose one of the following

<input type="checkbox"/> Pre-primary	<input type="checkbox"/> Integrated French (begins in Grade 7)
<input type="checkbox"/> English Program	<input type="checkbox"/> English O <sub>2</sub> (begins in Grade 10)
<input type="checkbox"/> Early French Immersion (begins in Elementary)	<input type="checkbox"/> French Immersion O <sub>2</sub> (begins in Grade 10)
<input type="checkbox"/> Late French Immersion (begins in Grade 7)	<input type="checkbox"/> Integrated French O <sub>2</sub> (begins in Grade 10)

\*Note: Contact school administration for assistance completing this section, if needed.

**STUDENT INFORMATION**

<b>LEGAL NAME</b> - <i>Must match birth certificate, passport, immigration papers, legal name change certificate, or adoption documents</i>		
Last:	First:	Middle:
Preferred first name (the name by which your child will be addressed, and that will appear on school documents):		
Date of birth: month _____ day _____ year _____	Proof of identity (must be presented to office): <input type="checkbox"/> Adoption documents <input type="checkbox"/> Birth certificate <input type="checkbox"/> Immigration papers <input type="checkbox"/> Passport	
Gender: <input type="checkbox"/> F (Female) <input type="checkbox"/> M (Male) <input type="checkbox"/> X (Non-binary or another gender identity)		
Student number (completed by office):	Grade level:	
Civic address (Number/apartment, street, community/city/town, province & postal code):		
Mailing address (if different from civic address) (Number/apt, street, community/city/town, province & postal code):		
Home phone:	Student's cell phone:	
Language Comprehension: <input type="checkbox"/> English <input type="checkbox"/> French	Language most often spoken in the home: <input type="checkbox"/> Arabic <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Gaelic <input type="checkbox"/> Mi'kmaw <input type="checkbox"/> Other, please specify _____	

**TECHNOLOGY**

Does the student have access to internet in the home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the internet access in the home high speed internet?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the student have access to an internet connected device?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Type of internet connected device (select all that apply):	<input type="checkbox"/> Phone or Tablet	<input type="checkbox"/> Desktop or Laptop <input type="checkbox"/> Other

**CUSTODY ARRANGEMENTS – MUST BE COMPLETED ANNUALLY; appropriate legal documentation shall be provided**

Are special custody arrangements requested for this student at school?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Description/details (include any special instructions):		

**CONTACT INFORMATION** – Parents, guardians, and other persons to contact for purposes of school communications

<b>You can enter up to five contacts in this section.</b>	
<i>Contact priority shall be ordered based on whom to call for school communications and in the case of an emergency and/or school closure.</i>	
<b>CONTACT 1</b>	Last Name: _____ First Name: _____ Relationship: _____
<b>Phone Numbers:</b> <i>List numbers in order of priority (include any extensions)</i>	
#1: _____	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home
#2: _____	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home
#3: _____	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home
<b>Language Comprehension:</b>	
Language comprehension: <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Neither If neither, indicate language <u>most</u> often spoken in the home: _____	
<b>Civic Address:</b> <i>Complete this section only if different from student's address</i>	
(Number/apt, street, community/city/town, province & postal code):	<b>Email Address:</b> <i>may be used for communication purposes, and is required for Parent Portal access</i>
	Email address: _____

<b>CONTACT 2</b>	Last Name: _____ First Name: _____ Relationship: _____ Is this contact an Emergency Contact only (if parent/guardian cannot be reached) <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Phone Numbers:</b> <i>List numbers in order of priority (include any extensions)</i>	
#1: _____	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home
#2: _____	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home
#3: _____	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home
<b>Language Comprehension:</b>	
Language comprehension: <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Neither If neither, indicate language <u>most</u> often spoken in the home: _____	
<b>The below sections only need to be completed for parents/guardians</b>	
<b>Civic Address:</b> <i>Complete this section only if different from student's address</i>	
(Number/apt, street, community/city/town, province & postal code):	<b>Email Address:</b> <i>may be used for communication purposes, and is required for Parent Portal access</i>
	Email address: _____

<b>CONTACT 3</b>	Last Name: _____ First Name: _____ Relationship: _____ Is this contact an Emergency Contact only (if parent/guardian cannot be reached) <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Phone Numbers:</b> <i>List numbers in order of priority (include any extensions)</i>	
#1: _____	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home
#2: _____	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home
#3: _____	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home
<b>Language Comprehension:</b>	
Language comprehension: <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Neither If neither, indicate language <u>most</u> often spoken in the home: _____	
<b>The below sections only need to be completed for parents/guardians</b>	
<b>Civic Address:</b> <i>Complete this section only if different from student's address</i>	
(Number/apt, street, community/city/town, province & postal code):	<b>Email Address:</b> <i>may be used for communication purposes, and is required for Parent Portal access</i>
	Email address: _____

## 2022-2023 REGISTRATION FORM

<b>CONTACT 4</b>	Last Name:	First Name:
	Relationship:	
	Is this contact an Emergency Contact only (if parent/guardian cannot be reached) <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Phone Numbers:</b> <i>List numbers in order of priority (include any extensions)</i>		<b>Language Comprehension:</b>
#1:	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home	Language comprehension: <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Neither If neither, indicate language <u>most</u> often spoken in the home: _____
#2:	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home	
#3:	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home	
<b>The below sections only need to be completed for parents/guardians</b>		
<b>Civic Address:</b> <i>Complete this section only if different from student's address</i>		<b>Email Address:</b> <i>may be used for communication purposes, and is required for Parent Portal access</i>
(Number/apt, street, community/city/town, province & postal code):		Email address:

<b>CONTACT 5</b>	Last Name:	First Name:
	Relationship:	
	Is this contact an Emergency Contact only (if parent/guardian cannot be reached) <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Phone Numbers:</b> <i>List numbers in order of priority (include any extensions)</i>		<b>Language Comprehension:</b>
#1:	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home	Language comprehension: <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Neither If neither, indicate language <u>most</u> often spoken in the home: _____
#2:	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home	
#3:	<input type="checkbox"/> Work <input type="checkbox"/> Cell <input type="checkbox"/> Home	
<b>The below sections only need to be completed for parents/guardians</b>		
<b>Civic Address:</b> <i>Complete this section only if different from student's address</i>		<b>Email Address:</b> <i>may be used for communication purposes, and is required for Parent Portal access</i>
(Number/apt, street, community/city/town, province & postal code):		Email address:

### MEDICAL INFORMATION - MUST BE COMPLETED ANNUALLY

Doctor's name:	Doctor's phone:	Health Card number:	Health Card expiry date (mm/dd/yyyy):
MedicAlert No. (if applicable):			
<b>Health Care Needs/Medical Diagnosis(es)</b> If <b>YES*</b> , please check one or more of the following: * Checking any of the below requires further program-planning meetings and/or documentation (e.g. Health Plan of Care; Administration of Medical Forms; etc.)			
<input type="checkbox"/> Anaphylaxis/Life Threatening Allergy(ies)	<input type="checkbox"/> Catheterization		
<input type="checkbox"/> Asthma	<input type="checkbox"/> Diabetes		
<input type="checkbox"/> Seizures	<input type="checkbox"/> Tube Feeding		
<input type="checkbox"/> Administration of prescribed medication is required during the school day.			
<input type="checkbox"/> Diagnosed Mental Illness			
<input type="checkbox"/> Other (please specify):			

**SIBLINGS**

Please list all children in your family who attend school. If you require additional space, please attach a separate page.

Name (Last, First)	Grade	School

**TRANSPORTATION [To be completed by Parents or the School Office]**

Special Needs Transportation required?  Yes  No

School Bus  Public Bus Pass  Walk

AM Bus Route:	PM Bus Route:
AM Stop Location:	PM Stop Location:
AM Bus Driver:	PM Bus Driver:

Eligibility:  Eligible  Administration Permission  Not

Bus Type:  School Bus  Public Bus Pass

Reason for Administration Override:

**ALTERNATE BUSSING INFORMATION [To Be Completed By Office]**

Under special circumstances, some children may require alternate pick up and/or drop off locations to/from school and a location other than their home residence. Within reason, the school will make arrangements to accommodate these requests.

AM  PM  Both

Street:	Community or City/Town, Province & Postal Code:
Contact Name (Last, First):	Contact Phone:

**UNEXPECTED EARLY CLOSURE INSTRUCTIONS**

In the event that school must close early, indicate alternative arrangements you want for your child.

**INTERNATIONAL/IMMIGRANT STUDENT INFORMATION**

Please select one of the following (*documentation to verify status in Canada and proof of medical insurance to be provided at time of registration*):

**Nova Scotia International Student Program (NSISP) Participant:**

short term (less than 3 months)

3 months or more

**Fee-paying Student** (who is not part of the NSISP or an approved exchange program):

has a study permit valid until month \_\_\_\_\_ day \_\_\_\_\_ year \_\_\_\_\_

is studying for less than 6 months without a study permit

**Exchange student** (is participating in an exchange through an approved student exchange program)

**Permanent resident**

**Dependant of a temporary resident**

parent has a work permit until month \_\_\_\_\_ day \_\_\_\_\_ year \_\_\_\_\_

parent has a study permit until month \_\_\_\_\_ day \_\_\_\_\_ year \_\_\_\_\_

**Refugee claimant**

<b>Citizenship:</b>	<b>Medical Insurance:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
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**SELF-IDENTIFICATION** - Completion of this section is voluntary

Parents/Guardians and/or students are encouraged to self-identify. By doing so, this enables the Department of Education and Early Childhood Development, Regional Centres for Education and CSAP to have a greater awareness of the diversity of the student population and the communities served and to better meet the educational needs of students.

**INDIGENOUS** - For the purpose of this form, Indigenous persons are those who consider themselves to be Mi'kmaw/other First Nations, Métis, or Inuit.

**YES**, student is of Indigenous ancestry  **NO**, student is not of Indigenous ancestry

If **YES**, to which group do you belong?

Mi'kmaw/other First Nation  Métis  Inuit

**ANCESTRY**

Please indicate the ancestry with which the student most identifies. Select all that apply.

Acadian descent  African descent (Black)  Asian descent  East Asian descent  
 European descent  Middle Eastern descent  Not listed (NL) above, (please specify) \_\_\_\_\_

**FRENCH FIRST LANGUAGE EDUCATION ELIGIBILITY** - Completion of this section is voluntary

One of the ways you may access French first language education is under Section 23 of the **Canadian Charter of Rights and Freedoms** as an “entitled parent”. Under the Nova Scotia *Education Act*, children of an entitled parent are entitled to be provided a French-first-language program. Clause 3(l)(h) of the Act defines “entitled parent” as follows:

An *entitled parent* means a parent who is a citizen of Canada and

- i. whose first language learned and still understood is French, or
- ii. who received his or her primary school instruction in Canada in a French-first-language program, or
- iii. of whom any child has received or is receiving primary or secondary school instructions in Canada in a French-first-language program.

As a parent, do you meet at least one of the above criteria?  Yes  No  Do not know

**Note:** French first language education is not a French immersion program.

You are advised that future children of your son or daughter may lose their right to an education in the French-first-language if your child does not attend a French-first-language school.

In Nova Scotia, French first language education is only offered by the Francophone school board, the Conseil scolaire acadien provincial (CSAP).

Representatives from CSAP are available to answer any questions you have regarding French first language education and to help you determine if you are an entitled parent.

Do you wish to have your name, home telephone number, and email address given to CSAP for a representative to contact you with more information about French first language education?  Yes  No

You may also contact the CSAP at 902-471-0082, 902-769-5458, 1-888-533-2727, [info@csap.ca](mailto:info@csap.ca), or visit the CSAP website at [www.csap.ca](http://www.csap.ca).

Please [email registration form to the home school](#) with digital copies of the following additional required documentation:

- Proof of identity (birth certificate, passport, immigration papers or adoption documents);
- Proof of civic address (utility or phone bill);
- Provincial Health Card or proof of medical insurance
- (Additional for international students) – documentation of status in Canada

I/we certify that all of the information on this registration form is correct.

X \_\_\_\_\_

Parent/Guardian Signature

Date