

Hammonds Plains Consolidated School



SAC Meeting Summary

Tuesday, April 11, 2023 (5:45-7:00 p.m.)

Present:

Lynn Corkum, Principal

Andrea Noylander, Vice Principal

Susan White, Co-Chair & Parent

Sheri Leighton, EPA

Krista Comeau, Community Member

Jaime Ingram, Parent

Erika Gagne, French Resource

Lisa Oakie, Teacher

Natalie Fawthrop-Pooler, Teacher

Absent/Regrets:

Regan McFarland-Hern, Parent

Tanya Killam, Co-Chair & Parent

Janice Kendall, Teacher

Agenda/Order of Business

1. Call to Order – meeting called to order at 5:49pm
2. Approval of the Agenda – approved by Lisa Oakie and 2nd by Erika Gagne
3. Approval of Previous Meeting's Summary – approved by Erika Gagne and Lisa Oakie (Lisa Oakie's name is to be moved from present to absent from the previous minutes)
4. Business Arising from Previous Meeting Summary
 - a. Bus Behavior update– -only a few bus conduct forms have been handed in and a few parent phone calls, but all have been dealt with. There was a Swift sent out to parents and families as well to reinforce proper bus behaviours. Included in the Swift, there was also mention about boundaries on the field and that students are not allowed in the woods. Susan called HRCE and talk to Cody and Leroy

regarding bus safety and the possibility of having bus monitors on our buses. She was told that it is possible but must be requested by Administration. She was told bus drivers undergo training to help them deal with issues that arise on the bus. Susan will call back to ask more questions and to clarify a few questions that were discussed.

b. Cost of busing for field trips- During the conversations previously stated. Susan was told that the cost of a field trip consists of a flat fee then a certain amount per KM and that school are given money to use for buses for field trips. Lynn explained that each school is given an amount of money, but that money is for a variety of purposes such as concerts and other educational experiences for the school. Busing for class trips is just one of the possibilities it could be used for.

c. Remaining budget – Erika tried to order the French decodable books but there were some issues with the Amazon order. She will resend the order and there will be approximately \$1000 remaining. The members agreed that the remaining funds should go towards installing a Gaga Ball pit. A few companies have responded to our request for help with some school projects and have reached out and are willing to volunteer and help with equipment and labour.

5. New Business

a. New procedures to follow for SAC record keeping (this item was added to agenda at the beginning of the meeting) - SACs need to keep records for 3 years on the website and 7 years must be keep on file. Records older then 7 years may be destroyed.

b. Enrollment/Registration- 73 pre-primaries have been registered for primary. 28 students have registered for pre-primary. They are predicting that there will be 3 classes of pre-primaries similar to this year although there aren't a lot registered yet. The end of April and/or beginning of May we should get class configurations. May 15 will be Notice of Assignment for teachers.

c. EPA Recruitment- April 21st EPAs will be in strike position. Lynn informed us that there is a contingency plan in place should this be the case. There were questions asked about how allocation for EPA support works for students and what that looks like in the classroom.

7. Next Meeting: Tuesday, May 9, 2023, In-person @ 5:30pm

8. Adjournment – 7:09 pm