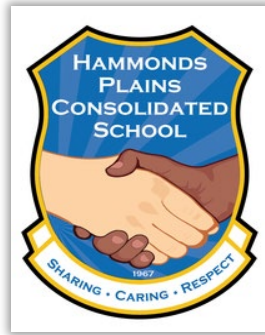


Hammonds Plains Consolidated School



SAC Meeting Summary

Tuesday, October 10, 2023 (5:30-7:00 p.m.)

Present:

Lynn Corkum, Principal

Andrea Noylander, Vice Principal

Tanya Killam, Parent

Jenny Saulnier, EPA

Jaime Ingram, Parent

Colleen Cavanaugh, Teacher/Parent

Krista Comeau, Community Member

Adriana Cochrane, Parent

Erika Gagne, French Resource

Emily MacKinnon, Parent

Sheri Leighton, EPA

Absent/Regrets:

Nicole Hebb, EPA

Lauren Collyer, Parent

Agenda/Order of Business

1. **Call to Order** – meeting called to order at 5:34 pm
2. **Approval of the Agenda** – approved by Jamie Ingram, 2nd by Krista Comeau

3. **Approval of Previous Meeting's Summary** – approved by, 2nd by Jamie Ingram

4. **Business Arising from Previous Meeting Summary**

- a. Last Year's Budget – flexible seating and LC Shelving to complete 2022-23 SAC spend.
 - i. Equipment all delivered. It is available for all teachers to sign out as needed. Currently being used in 7 different classrooms right now.
 - ii. Shelving for Resource rooms have been installed.
- b. Update on Grade 4 & 5s
 - i. All 5 grade 5 students in the English steam that were in 4/5 splits have been moved to grade 5 classes. New class numbers for those rooms are now 29 and 29. The students and their families are very relieved by this request being granted.
 - ii. Some movement is now happening in the grade 4 classes to even out their numbers. The goal is to have those class numbers at 24-25 per class. This process is still in progress.
 - iii. Because of the additional teacher that was allocated, there is now an additional French Primary class (Mme. Ivey). Those class numbers now sit at 19, 19, & 16.
 - iv. An additional 50% support (Martine Francis) was also obtained due to enrollment numbers.

5. **New Business**

- a. The SAC membership
 - i. Tanya Killam volunteered to finish the remainder of this year as Chair of the SAC for HPCS. She noted she is willing to mentor someone to take over next year.
 - 1. Sac must be made up of teachers, community members, parents, school administrators, and support staff. Current membership has good representation.
 - 2. Roles of Chair of SAC include (but not limited to) chairing meetings, coordinating action items from meetings, providing updates during PTA meetings, work with teachers to decide on where money should be spent, bring forward concerns experienced by families.
- b. Lunch Monitors/Bus
 - i. There is still a great need for lunch monitors. Membership asked to get the word out. Some discussion about teachers volunteering the required number of hours to obtain coverage (a substitute) for a day off for education/training/development. Mrs. Corkum in support of this. Plan to communicate that at next staff meeting.
 - ii. Bus behaviour continues to be a problem. Reports of inappropriate conduct being made by parents to school staff. School staff encourage parents to contact the bus company to explain their concerns and advocate for bus monitors. Bus drivers still not providing much in the way of incident/conduct reports. Plan to do a safety talk during upcoming school assembly. It was suggested to contact

the RCMP school liaison to come speak to the students. Issue is not new and is ongoing. School admin looking to have some process for students who have recurring episodes of poor behaviour regardless of time (within the school year) between incidents.

c. SAC Budget

- i. Entitlement for this year is \$5000 plus \$1 per enrolled child. Total for this year is \$5613.
- ii. The money can be used for anything where there is a need or gap.
- iii. Suggested that a portion of money be set aside 'kept' to provide/purchase winter clothing to students in need. Particularly given the fires that happened this spring and the economic climate, need is greater this year than most.
- iv. Last year a community group donated winter coats, a woman in the community donates knitted hats/mittens.
- v. A survey was sent out to all teachers to canvass for ideas for spending the SAC money. A reminder will be sent this week and deadline for submissions will be Monday, Oct. 16.
- vi. There is opportunity to combine funds with the PTA where there is a need that is greater than the SAC money can provide. There is a good collegial relationship between the two committees.
- vii. Given the perceived and known need of students right now, there was some discussion about having a line on Field Trip permission slips where families could choose to round up or over contribute the required amount as an option to assist other families who would find it difficult to provide the money to their child(ren). All additional funds would go to the school-wide 'Field Trip Fund' that could be utilized by any class that had students in need of assistance.

d. Enrollment

- i. Current enrollment is 613 students.

6. School Improvement Plan (Standing Item)

7. Admin Update

a. So far this year the school has participated in:

- i. Antibullying Day
- ii. Curriculum night
- iii. School photos
- iv. Orange Shirt Day (National Day for Truth and Reconciliation)
- v. Turkey Bingo

b. Upcoming events include:

- i. Halloween Dance Oct. 25
- ii. October 27 - conference for staff (students are off that day)

iii. Holiday concerts for all grades on Dec. 13 & 14

8. Round Table

a. No new items raised.

9. Next Meeting: November 14, 2023

10. Adjournment – Meeting adjourned 6:23pm