

## Hammonds Plains Consolidated School



### SAC Meeting Summary

Date: Tuesday, February 10<sup>th</sup>, 2026

Team Member	Present	Regrets
Lesley MacInnis, Acting Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ian Mugford, Acting Vice Principal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Erika Gagne, French Resource	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sarah Braid-Callaway, Teacher/Parent	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Leighton, EPA	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jamie Ingram, Parent Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emily MacKinnon, Parent Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Orr Frohlich, Parent Member (Co-Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Krista Comeau, Community Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jenna Post, Parent Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Moriya Dechtiar, Parent Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kara Redding, Teacher/Parent	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Agenda/Order of Business

1. **Call to Order**
  - a. Meeting called to order at 5:33
  
2. **Approval of the Agenda**
  - a. Approved by J. Post
  - b. 2<sup>nd</sup> O. Frohlich
  
3. **Approval of Previous Meeting's Summary**
  - a. Approved by O. Frohlich

- b. 2<sup>nd</sup> by E. MacKinnon

#### **4. Business Arising from Previous Meeting**

- a. SAC Membership. Updated language discussed and forwarded for approval.
- b. SAC Spending Grant. Grant information received and filed. Excel spreadsheet shared. Noted that spending on books that was approved last meeting needed to be added to the excel spreadsheet. Still have a conservative estimate of around \$2000 left based on current tracking (Grant total \$5549). Lesley and Sarah are going to work with teaching staff to ensure required items are ordered and that costing is appropriately recorded so that reimbursement can occur in a timely fashion.

#### **5. Admin Update**

- a. Staffing update. Principal role – still looking for candidates, no known timeline right now.
- b. Had a staff member go on a deferred salary and new teacher has taken their position for the remainder of the year.
- c. Some shifting of internal positions to replace Ian Mugford as interim VP.
- d. Student Success Plan (SSP) is based on three primary goals for students surrounding literacy, math, and well being. The school had a specialist come out and assess students based on those three categories and the school team will get a report soon. Will be discussed at next SAC.
- e. Primary Immersion orientation night being held Feb. 11<sup>th</sup> for all families of students going into French next year.
- f. Last year of the contract with school photographer. In obtaining new contract next year, three companies will be interviewed and the one that is awarded will be given a new 3-year contract. Any suggestions for photographers to be interviewed can be forwarded to Lesley.

#### **6. New Business**

- a. New school leadership recommendations form to be completed. In seeking new admin leadership within our school. May circulate a form within the SAC to list qualities and characteristics that members would value being represented in the successful candidate.
- b. Updates on SAC Chair situation. There is potential that current SAC chair may not be able to continue with the chair role. Wanting to engage in conversation about potential interest in others mentoring into that role for the remainder of this year.

#### **7. Round Table**

- a. Innovation Fund. Wondering if any information is available so that work could be started on application for this year. Expecting information to be shared later in April but will need to work efficiently as last SAC meeting of the year is in May.

- b.** Funding for modular. Teachers were initially told further funding to support the modulars (shelving, printer, etc.) would be released in the fall. Does not seem that that happened. Lesley unsure but will check on availability of funding. Primary area of need is a printer.

**8. SAC Chair Action items:**

- a.** Add School Photos contract to agenda for April meeting.
- b.** Determine if there is any SAC Innovation Fund information available and monitor email for it to come (likely not until later in April).
- c.** Distribute and collect survey responses from SAC members relating to the appointment of a new principal.

**9. Next Meeting:** Apr. 14<sup>th</sup> @5:30 in person

**10. Adjournment** – Meeting adjourned at 6:17