

Hammonds Plains Consolidated School PTA Minutes

September 9, 2025

In attendance:

Carmen Bartlett
Michelle Croxen
Sharon Higgins
Kari McGinley
Kara Redding
Anna Barkhouse
Carolyn Milne

Robert Bonnar
Donna Bohemier
Cathy Noseworthy
Orr Frohlich
Megan Hunter
Emma Reed
Lynn Corkum
Andrea Marsman

1. Welcome/Call to order/Introductions

Michelle Croxen calls meeting to order 6:35 pm

2. Approval of September's agenda

Moved by: Carmen Bartlett

Seconded by: Anna Barkhouse

3. Approval of June's minutes

Moved by: Carolyn Milne

Seconded by: Michelle Croxen

4. Administration Report – Lynn Corkum (Principal)

- 559 students enrolled as of tomorrow. Enrolment was 617 last year. We are down a pre-primary classroom this year. Expected to change with new builds popping up. We are under or at cap in classrooms currently. We have two empty classrooms currently; we have some room for growth.
- Smooth start to the school year, balloons were helpful for grade primaries and volunteers
- First fire drill today was successful
- Busing has been going well
- Special events – Thursday this week (September 11) anti-bullying pink shirt day, students please wear pink or red if possible
- Special events - 18th Curriculum night from 6:00 pm – 7:00 pm, meet the teacher event
- Special events - End of the month – Friday Orange Shirt Day – Carmen will come in, children who have no orange shirt will have a pin
- Modular update – Project manager was consistent with updates. Lockers have not arrived yet for the modulars, they are on backorder but should arrive by the end of the month. In the modulars, the water was not drinkable for the first few days. Last night water test came back and water is good now for children to drink.
- New fire hydrant
- Bus loop has been repaved
- Playground – new pieces will come in spring. The gaga pit will be returning

- Gazebos are coming back
- Fenced area is being seeded and sodded for children to have additional play area
- Picture day – September 24th and September 25th, same company. We will be looking for volunteers to help. PTA will post on Facebook page.
- Grade 5 leaders up and running for October 1
- Lost & Found – Tara will volunteer to take a photo every Tuesday on social media

5. SAC Report – Orr Frohlich

- First meeting today
- Unplugged Canada – parents seeking better recognition of social media & technology use
- Discussion around Innovation Fund application
- Next meeting will setup budget
- Vacancy for community member on the committee; if someone from the local community would like to join the SAC, please contact Orr for further information

6. Executive Nominations

a. President

Nominee – Michelle Croxen; accepted nomination

Moved by – Carolyn Milne

Seconded by – Carmen Bartlett

Motion carried – Michelle Croxen is President for 2025-2026

b. Vice President

Nominee – Carolyn Milne; accepted nomination

Moved by – Carmen Bartlett

Seconded by – Anna Barkhouse

Motion carried – Carolyn Milne is Vice President for 2025-2026

c. Treasurer

Nominee – Cathy Noseworthy; accepted nomination

Moved by – Carmen Bartlett

Seconded by – Michelle Croxen

Motion carried – Cathy Noseworthy is Treasurer for 2025-2026

d. Secretary

Nominee – Carmen Bartlett

Moved by – Carolyn Milne

Seconded by – Michelle Croxen

Motion carried; Carmen Bartlett is Secretary for 2025-2026

e. Members at Large (three vacancies)

Nominees; all accepted nomination

1. Rob Bonnar
2. Emma Reid
3. Megan Hunter

Moved by – Carmen Bartlett

Seconded by – Anna Barkhouse

Motion carried; Rob Bonnar, Emma Reid, and Megan Hunter are Members at Large for 2025-2026

f. Staff Person/Teacher Representative

Nominee – Anna Barkhouse

Moved by – Carmen Bartlett

Seconded by – Michelle Croxen

Motion carried; Anna Barkhouse is staff person/teacher representative for 2025-2026.

7. Treasurer's Report – Kari McGinley (Outgoing treasurer)

- Outstanding reports submitted to administration at the meeting
- All accounting software is up to date and ready for new treasurer
- Outstanding items – Mr. D for rock climbing items for the school in exchange for providing DJ services; Carolyn will follow up for reimbursement.
- Draft budget presented, old categories removed from budget.
- Budget allocation - landscaping maintenance we have not touched that in a few years; reading recovery is no longer there (is left blank)
- Classroom funds are one set amount
- Classroom numbers will need to be updated to the following
 - Resource English and French 1.0
 - Guidance counsellor 1.2
 - African support worker 0.5
 - Library 1.0

• Motion to release classroom funds to teachers

Moved by: Michelle Croxen

Seconded by: Rob Bonnar

Motion carried

8. Other Business

a. Confirm Dates/Events for this year (will be e-mailed to staff)

- Sept 18 – Curriculum night
- Oct 9 – Turkey Bingo
 1. Always well attended
 2. Michelle will take the lead - Erin, Megan, Carmen will help
 3. Need to order more BINGO cards
 4. Need a lotto license for BINGO & 50/50 – Michelle will apply

- 5. Anna will put up sign up sheet for staff
- Oct 29 – Halloween Dance
 1. Carolyn will take the lead
 2. Anna will put up sign up sheet for staff
 3. Need designated spot for photo booth – primary hallway
 4. Running two dances (cafeteria & gym)
 5. Quiet room will be available
 6. Sharon available for popcorn
- **November meeting of PTA will be November 18 (11th holiday)**
- Nov 29 – Santa Social
 1. Michelle will take the lead; Carmen & Anna will help
 2. Santa Ron is booked
 3. Same format one two-hour session worked well last year
- Dec 17, 18th – Holiday concert
- Feb 12 – Valentine’s Dance
- April 16 – Spring Hop *tentative*
- June 5, 6 – BBQ (Friday or Saturday, tentative)

b. Fundraising Ideas for this year

- School clothing fundraiser – pricing is available for spirit wear. Michelle will find out turn around time. T-shirt, hoodie, baseball hat, and toque are available. Pants will not be available as there is a minimum of 12 and limited interest in the past. Graduation hoodie could be available too. More info to follow.
- Name tag fundraiser – Mike Pratt is excited to provide this service to us again this year. We can run when it feels best. Time frame – October-ish
- Cavicchis meat boxes – Carmen will investigate & provide update at next meeting
- Farmer’s Box – MSMS does this, we would be duplicating
- Donations - Put on Halloween dance – can’t attend but would like to contribute, will add space for donations

c. Guidelines for funding for staff

- To follow Healthy Schools Policy, to be used for educational purposes & learning.

d. Ideas for increasing volunteer numbers

- Timeslots & sign-up sheets will continued to be used this school year
- SWIFT out message – next three events – save the date – Carmen will draft message
- Simply Events – will investigate if this will be an option for events going forward to reduce paper use

9. Adjournment

- Michelle Croxen adjourns meeting at 7:40 pm

10. Next meeting Tuesday October 14th 2025 6:30 pm