

Hammonds Plains Consolidated School PTA Minutes

September 10, 2024

Attendance: Lynn Corkum (Principal), Andrea Marsman (Vice Principal), Kari McGinley (Treasurer), Michelle Croxen (Secretary), Sharon Higgins, Lisa Oakie, Carolyn Milne (Vice President), Leanne Nowakowski (President), Jenna Poste, Tanya Killam (SAC), Jen Richardson, Carmen Bartlett

Regrets: N/A

Welcome/Call to Order: 6:32pm by Leanne Nowakowski

1. Approval of September Agenda:

Approved by : Michelle Croxen

Second by : Leanne Nowakowski

2. Approval of June Minutes:

Approved by: Carolyn Milne

Second by: Leanne Nowakowski

3. Administration Report – Lynn

- Currently have 590 students enrolled. There are 2 Pre-primary classes with a total of 35 children. There are 13 English classes (most are at or near the hard cap) and 11 French Immersion classes
- We had our welcome back assembly today and talked about expectations, routines, codes of conduct, etc...
- Picture day is coming up on September 18th and 19th. (Will need parent volunteers to assist again – Michelle and Carmen can help)
- Universal Lunch Program: Tinyfeast continues to be used for September and October. Ordering for the new lunch program will open on October 18th and the first meal will be served on October 28th. There will be two meal options per day; one meat based and one veggie. No snacks will be offered. Parents will order online and will have the option to pay the full price, pay nothing or pay something in between. Will be a different online ordering system that will be used province wide. The cafeteria has added 2 additional staff, for a total of 4 staff members. Expect to see a high volume of orders at first.
- Staffing: Ms. Webb and Ms. Warnica are settling in to the new ELST positions. A request has been put in to HRCE by the school for literacy and math coaches
- The pre-primary program is now totally under the school's umbrella this year
- Grade 5 leadership program will be up and running earlier this year. Looking at the end of September/early October. They will participate in a PD session and will become ambassadors for the school, assist in the school and at events
- Our first fire drill of the year was done this week and it was very timely!
- The school RCMP liason officer, Constable Curruthers came to visit and will be coming back for our lockdown drill
- Welcome back to the SAC and PTA

4. SAC Report - Tanya

- A few new parent members have joined the SAC
- Discussed the new Universal Lunch Program
- We have heard back from the Innovation Grant and we were not selected as recipients this year. Many of the winners had similar concepts to ours. Not sure if there will be another opportunity to apply for this grant but will keep an eye out
- Provincial SAC meeting is coming up at the end of September
- Tanya Killam will be stepping down from her position as SAC Chair. Orr Frohlich will be the new chair
- Will continue to discuss how best spend the \$5000 grant. Will be sending out a questionnaire to the teachers for their input

5. Treasurer's Report - Kari

- Credit Union changed their online platform over the summer and currently cannot get in to the system to roll reports over
- We have already received some funds from Mabel's Labels. Will drop of the budgeted amount from them to \$250
- The spring BBQ brought in \$2491 which was down \$509 from what was budgeted
- Dances did well last year bringing in \$722 more than budgeted
- Funds for the sign replacement are still outstanding. We have not heard back from them. Funds will carry forward to this year's budget
- The total spend for last year was not actually how much was spent last year. This number was inflated due to the carry over of outdoor classroom funds
- \$1000 payment from Ben Jessome's office still has not been received. Funds were submitted to HRCE by his office at the end of the last school year.
- Classroom numbers for this year's budget:
 - 24 classrooms + 2 pre-primary classes
 - Gym: 1.7, Music: 1.2, French: 0.6, Reading Recovery (French): 0.5, ELST: 2.0
- Will zero out Spirit Wear on the budget for this year and plan for it to return and run in the Fall of 2025
- Lines were added for the Teacher Appreciation donations and expenses
 - This year: collect donations at dances and send out a Swift. Do not send out a notice like last year
- Need to look in to using School Cash Online. Will we have to pay a fee due to the bank account change?
- Submission of HST rebates: going forward
 - Motion by Leanne Nowakowski: the PTA's HST rebate will go to the school admin funds
- Leanne Nowakowski motions to approve the classroom funds portion of the budget
 - Carolyn Milne seconds the motion
 - Classroom funds will be released and the remainder of the budget will be approved at the next meeting

6. Other Business

- a) **Dates for next year:** the dates for PTA fundraisers
 - October 10th – Turkey Bingo (Leanne to take the lead)
 - October 23rd – Halloween Dance (Carolyn to take the lead)
 - November 30th – Santa Social (Michelle to take the lead)

December 9th & 10th – Holiday Concerts

February 13th – Valentine’s Dance

April 16th – Spring Hop

June 6th – Spring BBQ – art show and sale that was proposed last year can run in conjunction with this event

- Leanne will create a Facebook event for each PTA meeting
- We will need a class list (class and number of students per class) to have for photocopying purposes
- Emails were collected on the attendance sheet. All were in agreement to have their email added to an email list to receive from the PTA account

b) Fundraising Ideas for this year:

- Michelle: Mike Pratt has been in contact and proposes a 3D printed name tag fundraiser. The name tags are rigid plastic and are available in the variety of colours and fonts. He proposed charging \$7 dollars for them with \$5 going towards the school. Turn around time can be relatively quick depending on the number of orders
 - Would be great for backpacks and lunch bags
 - Need to ask if the school logo is a possibility, maximum amount of orders (anticipate this being popular), would he be good to go in November?
 - Jen Richardson can help with this
 - Michelle to reach out and discuss more details and come up with order form mock up for the next meeting

7. Board Nominations

- President, Treasurer and Secretary are all up for renewal
- President: Michelle Croxen (nominated by Sharon Higgins and seconded by Lisa Oakie)
- Treasurer: TBD at next meeting
- Secretary: Carmen Bartlett (nominated by Carolyn Milne and seconded by Michelle Croxen)

Adjournment: 7:56pm by Leanne Nowakowski

Next meeting: October 8th, 2024 at 6:30pm